



Delaware-Morrow
Mental Health & Recovery Services Board
Health. Healing. Hope.

Board Meeting Minutes | November 16, 2023
Delaware Area Chamber of Commerce | 2 Troy Rd, Delaware, OH 43015

1. Call to Order: *Jeremiah Wagner, Board Vice Chair*

The meeting was called to order at approximately 6:44 p.m.

2. Roll Call: *Ian Ferguson, Administrative Assistant*

Roll was called, which determined a quorum was met.

Board Members Attending: David Black, Crystal Mazza, Gordon McDonald, Zachary (Zach) Miller, Bruce Pijanowski, Mallory Sribanditmongkol, Samuel Stahl, Jeremiah Wagner, and Benjamin Winkler

Board Members Excused: Lynnette Cook, Robert Horrocks, Trevor Thomas, Marnie Whaley-Buckel

Board Members Unexcused: None

Board Guests:

Diane Bricker – Safe Harbor Peer Support
John Matthews -- Safe Harbor Peer Support
Julie Erwin-Rinaldi – Syntero
Eric Penkal – Delaware County Guardianship Services Board
Melissa Ebling – Maryhaven (virtual)
Tamera Kiger-Collier – TBD Solutions (virtual)

Staff Present: Kim Bood, Steve Brown, Deanna Brant, Ian Ferguson, Bailey Gano, Susan Hannahs, Robert Hatcher, Kristan Warren, Lisa Dooley (virtual), Rhianna Mattix (virtual)

3. Approval of Agenda: *Jeremiah Wagner, Board Vice Chair*

Jeremiah Wagner asked if there were any additions or corrections to the agenda. Deanna Brant stated that agenda item 6B – approval of the November 2023 Planning Committee Verbal Report will not be necessary since there was no Planning Committee quorum, and Board Chair Marnie Whaley-Buckel is not present. Additionally, there is a change to agenda item 7C – DMMHR SB Policies and Procedures and 7D Expense Reimbursement Policy- both will be action items. Also, agenda items 7E – the Bring Your Own Device IT Policy, and 7I, Morrow County Transport Vehicle Agreement, will both move instead to a future meeting. Also, Planning Committee agenda item 10 – Ohio Department of Medicaid Proposed Rates Increase and Analysis – Partner Solutions will be moved to the Board agenda after agenda item 7h, and agenda item 7I will be added as

FY2022-2023 Notice or Recoupment Determination – Jacob Edward Walls Foundation.

Motion: 2023/11/01: The Board agrees to approve the Board Meeting Agenda, as amended.

Benjamin Winkler moved, and the motion was seconded by David Black. The motion was approved unanimously in a 9-0 vote.

At this point, it was stated that Trevor Thomas would not be the presenter of agenda item 5 – Approval of the October 19th 2023 Board Meeting Minutes, as he is not present for the current meeting. Lastly, Item 7j – Executive Session, will be removed from the agenda, as it will not take place at the present meeting. Instead, any discussion regarding the recoupment determination for the Jacob Edward Walls Foundation will be an agenda item. As such, another motion was called to approve the new amendments to the presented agenda.

Motion: 2023/11/02: The Board agrees to approve the Board Meeting Agenda, as amended.

Samuel Stahl moved, and the motion was seconded by Crystal Mazza. The motion was approved unanimously in a 9-0 vote.

4. New Board Member Introductions: *Jeremiah Wagner, Board Vice Chair*

Deanna Brant began by stating there are two new Board members present for the meeting, one appointed by the Delaware County Commissioners and the other by OhioMHAS. Gordon McDonald introduced himself and talked about his background, which includes previously working as both a teacher then superintendent at the Delaware Bible Church school, as well as expressing that he is looking forward to serving on the Board. Next, Bruce Pijanowski shared his experience as the former Delaware Chief of Police, as well as his past work in conjunction with the Board.

5. Public Comments: *Jeremiah Wagner, Board Vice Chair*

Jeremiah Wagner asked if any members of the public, both attending in-person or virtually had any comments. Diane Bricker of Safe Harbor spoke about awards the organization had won recently, including the Community Partner award. Melissa Ebling of Maryhaven gave an update on their management of the Liberty House, which they have been operating since July 1, 2023. She explained that it is fully staffed, contains 3 open beds for new residents, and had several former residents graduate out of the house recently.

6. Approval of October 19th, 2023 Board Meeting Minutes: *Jeremiah Wagner, Board Vice Chair*

Jeremiah Wagner introduced the October 19th, 2023, Board meeting minutes, and asked if there were any requested corrections to the presented board meeting minutes. Deanna Brant noted that the certification of school-based services at Olentangy Schools was incorrectly attributed to Syntero and Olentangy School, rather than just the latter. Hearing no further edits, the minutes were approved by unanimous consent.

Motion: 2023/11/03: The Board agrees to accept the October 19th, 2023, Board Meeting Minutes, as revised.

David Black moved, and the motion was seconded by Samuel Stahl. The motion was approved unanimously in a 9-0 vote.

7. Committees and Directors Reports:

a. **Approval of October 19th, 2023 Finance Committee Meeting Minutes:** *Jeremiah Wagner, Board Vice Chair*

Jeremiah Wagner introduced the October 19th, 2023, Finance Committee meeting minutes, and asked if there were any requested corrections to the presented board meeting minutes. Hearing none, the minutes were approved by unanimous consent.

Motion: 2023/11/04: The Board agrees to accept the October 19th, 2023, Finance Committee Meeting Minutes, as presented.

The motion was then adopted by unanimous consent.

b. **Associate Director's Report** – *Rhianna Mattix – Associate Director*

Rhianna Mattix noted that her report was in the Board Packet. She stated that she had recently planned to visit some Board-funded Adult Care Facilities (ACFs), however rescheduled them for 2 weeks in the future, and will provide updates on them during the January Board Meeting. She also spoke about the success of other programs she was involved in, including Morrow County DAAP and Drug Take-Back Day, which brought in 195 lbs. worth of medications.

c. **Youth and Family Clinical Director's Report** – *Kristan Warren – Youth and Family Clinical Director*

Kristan Warren noted that her report could be found in the board packet. Jeremiah Wagner asked if anyone had questions or comments on Kristan's report. Hearing no further questions, the Board proceeded to the next agenda item.

d. **Communication Director's Report** – *Steve Brown – Communication Director*

Deanna Brant explained that Steve had previously been at the current meeting but had to left early due to illness. She stated that his report is present in the packet. Hearing no other comments, the board moved on to the next agenda item.

e. **Community Impact Coordinator's Report** – *Bailey Gano – Community Impact Coordinator*

Bailey Gano stated that her report was present in the Board Packet distributed to all members. She gave a few highlights from her report, beginning with the Behavioral Health roadmap released by OhioMHAS, as well as the continued exploration of data analytic programs, such as ASCEND. Bailey asked if there were any questions or comments on her packet, and upon hearing none, the board proceeded to the next agenda item.

f. **Executive Director's Report** – *Deanna Brant – Executive Director*

Deanna Brant stated that that her report was present in the Board packet and began by stating that the OhioMHAS State Director- Lori Criss has resigned and has her last day in

office on November 17th before the official last day on December 1st. Jonathan Baker will be the new Interim Director. She also noted that Governor Dewine had recently created a new cabinet -- the department of Education and Workforce, which the Board will watch carefully. Additionally, she spoke about House Bill 257, which would allow the Board to hold hybrid virtual Board meetings, had passed out of the House recently, and could be implemented by the end of the fiscal year. Deanna also noted that there is some recent updated State guidance regarding the Bowtown Road property, that will impact it moving forward, and could represent a significant challenge in doing so. Moreover, the Board would need to put down a small deposit to secure another 60-day extension, as the current one expires on November 27th. Deanna also explained that the Board Ethics Training would be sent out to the two new Board members, and that any others Board members that haven't completed it yet should do so quickly. Deanna asked if there were any questions or comments, and upon hearing none, the board proceeded to the next agenda item.

8. New Business:

A. **Courage Court Rental Subsidy Bank Reconciliation Report** – *Deanna Brant - Executive Director and Kim Bood – Finance Director*

Kim Bood noted that the report was in the Board Packet, and that the Bank Reconciliation Report was required to be reported to the Board twice a year. She then explained many of the specific numbers and dollar amounts found in the packet, as well as their connection to the Board subsidization of the construction and operation of Courage Court housing. Deanna Brant also explained some elements of the report, such as how the funds are drawn down as well as invested. Kim asked if there were any questions regarding the report. David Black asked if it was possible to project out to the next 6 months or so, as well as adjust the subsidy amounts and investments over that timeframe. Deanna replied that we would need to confirm whether the language in the original agreement allows for that. However, the agreement could be updated.

B. **FY2024 STAR Center 2nd Half Master Agreement – Access Ohio** – *Rhianna Mattix, Associate Director*

Rhianna Mattix explained that the STAR Center is a Type 1 Residential Facility located on Henry Street in Delaware. She noted that it's a 7-bed adult facility that is generally used either as a way to prevent hospitalization or as a step down from hospitalization, so that residents can later re-enter the community. She explained that the agreement included in the packet is part of a long-standing Master Agreement with Access Ohio, that is up for renewal every 6 months. Rhianna asked if there were any questions regarding the agreement. Hearing none, Jeremiah Wagner asked for the corresponding motion to be read.

Motion: 2023/11/05: The Full Board agrees to adopt the FY2024 STAR Center 2nd Half Master agreement for Access Ohio, as presented.

Benjamin Winkler moved, and the motion was seconded by David Black. The motion was approved unanimously in a 9-0 vote.

C. DMMHR SB Policies and Procedures – Full List *(included directly after the agenda) - Deanna Brant, Executive Director*

Deanna Brant explained that the list of Policies and Procedures was included in the packet after the agenda, and that some of these policies would now be reviewed by the Board for the third time. She also stated that Board members had previously reviewed and commented on them, both in-person and via Google Docs, and the Board Counsel has reviewed them as well. She also noted that because the entire list is attached to the agenda, it is public record, and can therefore be approved as a slate, if the Board agrees. Benjamin Winkler noted that although the Board policies are listed after the agenda in the packet, they are not actually publicly accessible, since only the agenda itself is publicly accessible from the website, and not the list of policies that comes after. As such, he explained that any high priority policies could be approved individually, but not as a slate of motions. Deanna explained that the Board is on a 3-year cycle of policy renewal and staff is aligning as well with Culture of Quality standards. Because the full policy list was not accessible to the public ahead of the meeting, Ben suggested that the approval of the updated policies and procedures as a slate be tabled for the next Board meeting in January.

Motion: 2023/11/06: The Full Board agrees to table the approval of the DMMHR SB Policies and procedures until the January 2024 Board Meeting.

Benjamin Winkler moved, and the motion was seconded by David Black. The motion was approved unanimously in a 9-0 vote.

D. DMMHR SB Personnel Policies - Deanna Brant, Executive Director

Deanna Brant explained that the two personnel policies that include updated feedback from the Board, as well as Board Counsel review and are ready to be approved are #11.02 Overtime, and #11.03 Expense Reimbursement. Both policies are included as handouts distributed at the meeting. She also noted that Board Counsel recommended the approval of the Expense Reimbursement policy retroactively to July 1st, 2023; if the Board agrees. Benjamin Winkler asked for clarification regarding the retroactive approval, and Deanna replied that it was the result of some confusion over specific language in the policy, on what constitutes a fiscal year for reimbursement purposes. She explained that approving the new policy retroactively would resolve the past issue and prevent similar issues from recurring.

Motion: 2023/11/07: The Full Board adopts the following DMMHR SB personnel policies as revised: #11.03 Expense Reimbursement retroactive to July 1, 2023, and #11.02 Overtime.

David Black moved, and the motion was seconded by Crystal Mazza. The motion was approved unanimously in a 9-0 vote.

E. CY2024 Guardianship Services Board Agreement - Deanna Brant – Executive Director

Deanna Brant explained there is an agreement proposed with the Guardianship services board for an amount of up to \$130,000. She noted that there are planned changes to the agreement, including potentially making it a joint agreement with other funders, and that

the details would be discussed at a meeting tomorrow. As of the time of the present meeting however, Deanna requested that the Board authorize the board to enter into the renewal agreement for up to \$130,000 for Calendar Year 2024. Zach Miller asked questions about the caseload of the Guardianship Services Board in regard to whether their increase in mental health funding was justified. Deanna replied that it can look that way from the Board's perspective but makes more sense when seen through the context of an ACT Team which typically has 20 or fewer clients by design and offers community-based intensive treatment multiple times per week. Combined with limited staffing and high workload, Deanna stated that it is a good investment for high quality services, albeit an expensive one in cost per client. Zach replied that he understood but would still like to see more metrics in the future, proving the effectiveness of additional funding for the Guardianship Services Board. Deanna described the outcomes measures included in the GSB expectations for CY2024.

Motion: 2023/11/08 Board authorizes the Executive Director to enter into the CY2024 Guardianship Services Board Agreement, pending counsel review, at a cost not to exceed \$130,000.

Samuel Stahl moved, and the motion was seconded by Bruce Pijanowski. The motion was approved unanimously in a 9-0 vote.

F. Delaware County FCFC Shared Funding Agreement – Deanna Brant – Executive Director

Deanna Brant explained that the Board has a similar shared funding agreement with FCFC. In previous years, \$10,000 was allocated from the Board, but starting last year, a pooled funding agreement was executed. The current agreement is up for renewal but includes an amendment that allows carryover funding for the first half of the next fiscal year. Jeremiah Wagner asked why there was a carryover, and Deanna explained that it was originally a calendar year agreement, and the Board just wanted to align it to the fiscal year instead.

Motion: 2023/11/09: The Full Board agrees to adopt the CY2024 Delaware County FCFC Shared Funding Agreement, as presented.

David Black moved, and the motion was seconded by Mallory Sribanditmongkol. The motion was approved unanimously in a 9-0 vote.

G. Ohio Department of Medicaid Proposed Rates Increase and Analysis – Partner Solutions – Deanna Brant, Executive Director

Deanna Brant stated that as discussed previously, she is asking the Board to approve the implementation of the Medicaid rate increase for board subsidized Medicaid eligible services, beginning on January 1st, 2024. The additional cost to the Board was estimated to be approximately \$40,240 in 2nd Half FY2024.

Motion: 2023/11/10: The Full Board agrees to adopt the rate increases for Medicaid eligible services beginning on 01/01/2024 – current reimbursement rate and increase.

Benjamin Winkler moved, and the motion was seconded by Samuel Stahl. The motion was approved unanimously in a 9-0 vote.

H. FY2022-2023 Notice of Recoupment Determination – Jacob Edward Walls Foundation – Deanna Brant, Executive Director

Deanna Brant reminded the Board that they non-renewed Jacob Walls Foundation's funding for recovery housing services as of July 1st, 2023. This was largely due to incomplete fiscal audits, and non-allowable or non-documented expenses that JEWf sought to have reimbursed by the Board. The Board requested a recoupment, due by October, to which the Jacob Walls Foundation requested a two-week extension to respond to the Notice that the Board granted. The Board has not received any recoupment funds from the Jacob Walls Foundation. Additionally, Counsel from the Jacob Walls Foundation has issued three written objections to the recoupment notice, which were responded to on behalf of the Board by Deanna. She recommends issuing the updated Notice, giving JEWf 30 days to remit to the Board the recoupment amount. She asked if the Board had any questions, as well as for the authority to issue the non-Medicaid Notice of Recoupment Determination to the Jacob Edward Walls Foundation.

Motion: 2023/11/10: The Full Board agrees to issue the FY2022-2023 Non-Medicaid Final Reconciliation Determination of Final Recoupment Due to the Jacob Edward Walls Foundation, in the amount of \$266,747, as presented.

Benjamin Winkler moved, and the motion was seconded by David Black. The motion was approved unanimously in a 9-0 vote.

9. Motion to Adjourn:

Jeremiah Wagner asked if there was any further business for the board to discuss, and hearing none, asked for a motion to adjourn.

Motion: 2023/11/12: The Board moves to adjourn the November 16, 2023 Board Meeting.

The Motion was approved by unanimous consent.

The Board meeting was adjourned at approximately 7:53 PM.

Respectfully submitted:

Ian Ferguson, Administrative Assistant

Accepted:



Jeremiah Wagner, Board Vice Chair

